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## Public Notice

A Regular Meeting of the Vernon College Board of Trustees will be held on Wednesday, April 16, 2014 at 11:30 a.m. in the Board Room of the *Osborne Administration Building*, Vernon, Texas to consider and act upon lawful subjects that may come before it including the following:

### Agenda

1. Call the Meeting to Order – Chairman Smith
2. Consent agenda
  - a. Consider approval of the *Minutes of the March 12, 2014* Regular Board Meeting – Exhibit
  - b. Consider approval of the *President’s monthly travel expense report* – Exhibit
3. Consider Approval of Action Items:
  - A. Consider approval of the *Financial and Investment Reports as of March 31, 2014* – Mr. Garry David – Exhibit
  - B. Consider approval of the *Certification of Unopposed Candidates* and issue an *Order of Cancellation* for the Election of Vernon College Board of Trustees Place #1 and Place #2 scheduled to be held on May 10, 2014 – Dr. Johnston – Exhibit
  - C. Consider approval to *Resale Bids and Quitclaim Deeds of Properties Held in Trust by the City of Vernon* – Dr. Johnston – Exhibit
  - D. Consider approval of *Appointment of Nominating Committee for Board Officers* – Dr. Todd Smith
  - E. Consider approval of the following Continuing Education Proposals – Dr. Johnston/Exhibit
    - (1) *Summer 2014 Continuing Education/2014 Kids College Schedule, Tuition, and Fees*
    - (2) Approve authorizing the Associate Dean of Instructional Services to set tuition for additional Continuing Education/Workforce courses as needed during this time period (Summer)
4. Public Comment
5. President’s Report/Board Discussion Items
  - A. CCATT Conference June 7 – San Antonio, TX
  - B. Budget update – Draft 1
  - C. Employee Friendly Task Force Report
  - D. SACS Fifth Year Report update
  - E. Student Success Data Fact
  - F. Information Technology RFP update
  - G. Non-credit workforce programs (state funded) in high schools update
  - H. Mass notification system update
  - I. July Board Retreat
    - Vernon Campus Board Room
    - July 16, 2014
    - 8:30 a.m. – 12:00 noon
    - Lunch 12:00 – 1:00 p.m.
    - 1:00 p.m. Regular meeting if needed for any action items
  - J. Reminder of upcoming college events:
    - (1) Vernon College Foundation Board meeting – Thursday, April 17, 2014 – 10:00 a.m. Vernon Campus
    - (2) Easter Eggstravaganza – Thursday, April 17, 2014 – 5:30 p.m. Vernon Campus

- (3) Scholarship Banquet – Tuesday, April 22, 2014 – 5:30 p.m. Colley Student Center, Vernon Campus
- (4) TACC meeting – Wednesday, April 23, 2014 – Austin
- (5) Honors Convocation – Thursday, April 24, 2014 – 6:30 p.m. Region 9, Wichita Falls, TX
- (6) Game Day Promotion – Saturday, April 26, 2014 – 1:00 p.m. Softball, 3:00 p.m. Baseball
- (7) Sports Banquet – Monday, May 5, 2014 – 6:30 p.m. Wilbarger Auditorium
- (8) Vernon College Vocal Ensemble and the Community Chorus – Spring Concert – Tuesday, May 6, 2014 – 7:00 p.m. Presbyterian Church
- (9) Vernon College Theatre Ensemble Spring production, *Dead Man's Cell Phone*, by Sarah Ruhl – May 8, 9 & 10 – 8:00 p.m. Auditorium – Osborne Administration Building
- (10) Jack D. Eure Plaque unveiling – Monday, May 12, 2014 – 3:00 p.m. Colley Student Center
- (11) Commencement – Saturday, May 17, 2014 – Wilbarger Auditorium
  - All Non-ADN Graduates – 10:30 a.m.
  - All ADN Graduates – 4:00 p.m.
- (12) RN Pinning – Saturday, May 17, 2014 – 1:00 p.m. – Wilbarger Auditorium
- (13) Board of Trustees meeting – Wednesday, May 21, 2014 – 11:30 a.m. – Vernon Campus Board Room

K. Philanthropic Report/Outside Grants Report - Exhibit

I. Reminder:

Summer hours for 2014 will begin on Monday, May 19 and continue through Thursday, July 31.

Operating hours will be Monday through Thursday 8:00 a.m. to 5:30 p.m. Offices will not be expected to stay open to 6:00 p.m. during summer hours. Vernon College will return to the Monday through Thursday 8:00 a.m. to 6:00 p.m. and Friday 8:00 a.m. to 12:00 noon schedule on Monday, August 4, 2014.

6. Personnel – Possible closed session in accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code
  - A. Employment
    - (1) Rebecca Watkins, ADN Instructor – Century City Center, effective April 15, 2014 – 9 month contract with an annual salary of \$37,495
  - B. Resignation
    - (1) Kristan Neeb, Library Services Associate, CCC, effective March 28, 2014
    - (2) Tony Perez, Director of Housing/Assistant Baseball Coach, Vernon, effective May 22, 2014
  - C. Internal Transfer
    - (1) Jennifer Hatley, Transfer From: ADN Instructor, Transfer To: Nursing Lab Coordinator, effective June 1, 2014 with an annual salary of \$60,639 (no change from current)
  - D. Retirement
    - (1) Mary Floyd, Faculty Assistant, Communications/Math – CCC, effective August 31, 2014
    - (2) Della Porter, LVN Instructor – Vernon, effective August 31, 2014

*Note:* The Vernon College Board of Trustees reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development).